

DEFERMENT, SUSPENSION AND CANCELLATION



STUDENT INFORMATION

Surname:* First Name:*
Date of Birth:* / / Gender:* Male ☐ Female ☐ Other ☐
eCOE Code: Student ID Number:
Course Title & Code:

OVERSEAS ADDRESS:*

Street Number and Name:
Home Town: Post Code:
City: State: Country:

AUSTRALIAN ADDRESS (ONSHORE ADDRESS)

Street Number and Name:
Home Town: Post Code:
City: State: Country:

SUPPORTING INFORMATION

DEFINITIONS

Deferment: to delay the commencement of course and it is applied before the start date of the course
Suspension: to temporarily put a hold on continuing studies
Cancellation: to cease enrolment permanently

Why do you want to defer, suspend or cancel your enrolment?

Deferment <input type="checkbox"/>	Start Date: <input type="text"/>	End Date: <input type="text"/>
Deferment <input type="checkbox"/>	Start Date: <input type="text"/>	End Date: <input type="text"/>
Deferment <input type="checkbox"/>	Start Date: <input type="text"/>	End Date: <input type="text"/>



Why do you want to defer, suspend or cancel your enrolment?

STUDENT DECLARATION

STUDENT DECLARATION

- I declare that information that information I have provided in the form is accurate.
- I authorise IVBT College Pty Ltd to examine the validity of supporting reasons and documents.
- I have read and understood the College Policy and Procedure on deferment, cancellation and suspension and understand its implication on my eCoE.
- I understand that deferment, cancellation and suspension may affect my course end date.
- I agree that deferment, suspension or cancellation may affect my student visa.
- I agree that I have a right to appeal the College decision on deferment, suspension and cancellation within 20 working days of the outcome.

Student Signature:

Date:

OFFICE USE ONLY

APPLICATION APPROVED ☐

APPLICATION REJECTED ☐

Reasons for Refusal / Approval

ACTION UNDERTAKEN

Outcome correspondence sent Date:

Method of correspondence:

Application processed by Name: Signature:

Date of processing:

New CoE Finishing date (If eCoE end date is affected):

Entered in PRISMS:

Print

Clear

